

MINUTES OF MEETING OF BOARD OF DIRECTORS  
July 10, 2018

THE STATE OF TEXAS  
COUNTY OF HARRIS  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 162

The Board of Directors (the “Board”) of Harris County Municipal Utility District No. 162 (the “District”) met in regular session, open to the public, at 7926 Highway 6 North, Houston, Texas 77095, on July 10, 2018, at 3:00 p.m.; whereupon the roll was called of the members of the Board, to-wit:

Penny Johnson, President  
Susan McClure, Vice President  
Steve Rickelman, Treasurer  
Karen Odell, Secretary  
John Parrish, Assistant Secretary

All members of the Board were present. Also attending all or parts of the meeting were Mr. Bill Barnes, president of Southdown Community Association; Ms. Barbara Ricard a resident of the District; Ms. Robin Goin of Bob Leared Interests (“BLI”), tax assessor and collector for the District; Ms. Karrie Kay of Myrtle Cruz, Inc. (“MCI”), bookkeeper for the District; Mr. Joshua Board of H2O Consulting (“H2O”), operator of the District’s facilities; Ms. Alene Efaw of BGE, Inc. (“BGE”), engineers for the District ;and Mr. Dimitri Millas and Ms. Erika Smiley of Norton Rose Fulbright US LLP (“NRF”), attorney for the District.

The President called the meeting to order in accordance with notice posted pursuant to law, copies of Certificates of Posting of which are attached hereto as Exhibit “A” and the following business was transacted:

**1. Public Comments.** The President recognized Mr. Barnes, who discussed with the Board establishing a Board member as the liaison between the District and the Southdown Community Association. Discussion ensued.

The President recognized Ms. Ricard, who noted the drainage problems and flooding throughout the Copperfield area. Discussion ensued regarding the 4<sup>th</sup> of July flooding. The Board suggested that she attend the HCWCID No. 145 meeting because that District covers majority of the community.

**2. Approve Minutes.** Consideration was given to the approval of the minutes of the regular meeting of June 13, 2018, copies of which were previously distributed to the Board. Upon motion by Director Parrish, seconded by Director McClure, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the regular meeting of June 13, 2018, as revised.

**3. Review Bookkeeper’s Report and authorize payment of bills.** Ms. Kay presented to and reviewed with the Board the Bookkeeper’s Report, the Investment Report, the Operating Budget, the Cash Flow Comparison and the Energy Usage Report, copies of which are attached hereto as Exhibit “B.”

Upon motion by Director Rickelman, seconded by Director Odell, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Bookkeeper's Report, to authorize payment of check nos. 5512 through 5529 from the Operating Account, each in the amounts, to the persons, and for the purposes described in the Bookkeeper's Report, and to approve the Investment Report.

Discussion ensued regarding District investments and CD rates.

**4. Review report by Tax Assessor and Collector's Report and authorize payment of certain bills.** Ms. Goin presented to and reviewed with the Board the Tax Assessor and Collector's Report, a copy of which is attached hereto as Exhibit "C." Ms. Goin stated that the District has collected 97.51% of its 2017 taxes.

Upon motion by Director McClure, seconded by Director Odell, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Tax Assessor and Collector's Report, write off and to authorize payment of check nos. 1191 and 1192 from the Tax Account in the amounts, to the persons, and for the purposes described in the Tax Assessor and Collector's Report.

**5. Review and approve Operations Report and authorize repairs.** Mr. Board presented to and reviewed with the Board the Operations Report for the month of June 2018, a copy of which is attached hereto as Exhibit "D." Mr. Board reported that the District pumped 387,000 gallons of water and purchased 12,939,000 gallons of water from the West Harris Regional Water Authority ("WHCRWA") during the last period.

Mr. Board reported that H2O is continuing installation of smart meters as needed.

Mr. Board reported that that H2O has completed fire hydrant maintenance for a final cost of \$1,694.11.

Mr. Board reported that H2O has completed fire hydrant flow test for a final cost of \$1,654.90.

Mr. Board reported that H2O has completed fire hydrant painting for a final cost of \$4,000.00.

Mr. Board reported that the H2O has begun the annual valve survey for Northmead.

Mr. Board reported that Middlegate manhole survey is complete at a final cost of \$3,442.10.

Mr. Board reported that the semi-annual line cleaning under West Road has been scheduled.

Mr. Board reported that H2O's website will be available later this month.

Mr. Board reported H2O is waiting on homeowners to make repairs to private sewer lines.

**6. Review Engineer's Report.** Ms. Efaw presented to and reviewed with the Board the Engineer's Report, a copy of which is attached hereto as Exhibit "E."

Ms. Efaw reported that the pre-construction meeting was held on June 20, 2018. She stated that the notice to proceed was issued for July 9, 2018. Ms. Efaw reported that after initial inspection by the contractor, it was noted that the well is a 200 HP pump (a 100 HP pump was shown on the drawings). She stated and requested the Board approve a change order in the amount of \$16,400.00 to WW Payton, for starter, wire and conduit upgrades.

Ms. Efaw reported that Tolunay-Wong Engineers, Inc. submitted a proposal for materials testing in the amount of \$1,180.00. She recommended the Board approve the proposal.

Upon motion by Director Parrish seconded by Director Odell, after full discussion and the question being put to the Board, the Board voted unanimously to approve change order no. 1 in the amount of \$16,400.00 to WW Payton, for starter, wire and conduit upgrades and the proposal from Tolunay-Wong Engineers for materials testing in the amount of \$1,180.00.

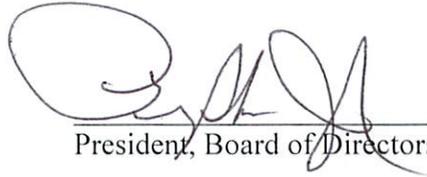
**7. Discuss Copperfield Joint Operations Board "CJOB" meeting.** Director McClure reviewed the Operations Report presented at the June CJOB meeting.

**8. Review District Website and take any necessary action.** Director McClure reported that she reviewed the website and noted updates. Discussion ensued regarding adding additional information to the District webpage about ongoing projects.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THE  
MEETING WAS ADJOURNED.

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The foregoing minutes were passed and approved by the Board of Directors on August 14, 2018.

  
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President, Board of Directors

ATTEST:  
  
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Secretary, Board of Directors

