

MINUTES OF MEETING OF BOARD OF DIRECTORS  
December 12, 2017

THE STATE OF TEXAS  
COUNTY OF HARRIS  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 162

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 162 (the "District") met in regular session, open to the public, at 7926 Highway 6 North, Houston, Texas 77095, on December 12, 2017 at 3:00 p.m.; whereupon the roll was called of the members of the Board, to-wit:

Penny Johnson, President  
Susan McClure, Vice President  
Steve Rickelman, Treasurer  
Karen Odell, Secretary  
John Parrish, Assistant Secretary

All members of the Board were present except Director McClure. Also attending all or parts of the meeting were Ms. Patty Rodriguez of Bob Leared Interests ("BLI"), tax assessor and collector for the District; Ms. Karrie Kay of Myrtle Cruz, Inc. ("MCI"), bookkeeper for the District; Mr. Joshua Board and Mr. Chris Hoffman of H2O Consulting ("H2O"), operator of the District's facilities; Ms. Alene Efaw of BGE, Inc. ("BGE"), engineers for the District; and Ms. Erika Smiley of Norton Rose Fulbright US LLP ("NRF"), attorney for the District.

The President called the meeting to order in accordance with notice posted pursuant to law, copies of Certificates of Posting of which are attached hereto as Exhibit "A" and the following business was transacted:

1. **Approve Minutes.** Consideration was given to the approval of the minutes of the regular meeting of November 14, 2017, copies of which were previously distributed to the Board. Upon motion by Director Parrish, seconded by Director Odell, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the regular meeting of November 14, 2017, as presented.

2. **Review Bookkeeper's Report and authorize payment of bills.** Ms. Kay presented to and reviewed with the Board the Bookkeeper's Report, the Investment Report, the

Operating Budget, the Cash Flow Comparison and the Energy Usage Report, copies of which are attached hereto as Exhibit "B."

Upon motion by Director Rickelman, seconded by Director Odell, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Bookkeeper's Report, to authorize payment of check nos. 5360 through 5382 from the Operating Account, each in the amounts, to the persons, and for the purposes described in the Bookkeeper's Report, and to approve the Investment Report.

**3. Review report by Tax Assessor and Collector's Report and authorize payment of certain bills.** Ms. Rodriguez presented to and reviewed with the Board the Tax Assessor and Collector's Report, a copy of which is attached hereto as Exhibit "C." Ms. Rodriguez stated that the District has collected 8.77% of its 2017 taxes.

Upon motion by Director Rickleman, seconded by Director Parrish, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Tax Assessor and Collector's Report, and to authorize payment of check nos. 1162 through 1165 from the Tax Account in the amounts, to the persons, and for the purposes described in the Tax Assessor and Collector's Report.

**4. Review and approve Operations Report and authorize repairs.** Mr. Board presented to and reviewed with the Board the Operations Report for the month of November 2017, a copy of which is attached hereto as Exhibit "D." Mr. Board reported that the District pumped 371,000 gallons of water and purchased 9,591,000 gallons of water from the West Harris Regional Water Authority ("WHCRWA") during the last period.

Mr. Board reported that H2O ordered the materials to replace the hatch at GST No. 1 for an estimated cost of \$4,000.

Mr. Board reported that H2O replaced the gas regulator on the booster pump engine due to a leak.

Mr. Board reported that the automatic meter reading starter package is scheduled for installation on December 13, 2017.

Mr. Board reported that H2O has scheduled replacement of the interconnect valve on the shared line with HCMUD No. 208.

Mr. Board reported that H2O has begun the annual valve survey for Middlegate.

Mr. Board reported that H2O repaired a two inch tapline link on the Copperfield Athletic Club meter and replaced the fence.

Mr. Board reviewed the smoke testing results and recommended a point repair at 15526 Windy Cove for an estimated cost of \$7,500.

Mr. Board stated that H2O has completed the billing conversion and the new bills were sent out.

Upon motion by Director Parrish, seconded by Director Rickleman, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Operations Report, and to authorize the point repair at 15526 Windy Cove for an estimated cost of \$7,500.

**5. Review Engineer's Report.** Ms. Efav presented to and reviewed with the Board the Engineer's Report, a copy of which is attached hereto as Exhibit "E."

Ms. Efav reported on the Water Plant Electrical Improvements, stating that BGE is under design for the improvements.

**6. Approve filing of Annual Disclosure Information.** Ms. Smiley stated that the District is required to annually file updated financial information with the Municipal Securities Rulemaking Board at its fiscal year end. She requested the Board's authorization for NRF to prepare and file the Annual Continuing Disclosure Report on behalf of the District. Upon motion by Director Odell, seconded by Director Parrish, after full discussion and the question being put to the Board the Board voted unanimously to authorize NRF to prepare and file the District's Annual Report of Financial Information and Operating Data for the fiscal year ending May 31, 2017.

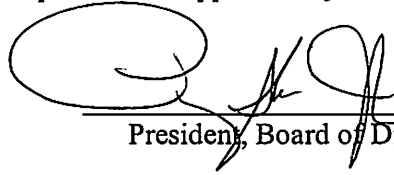
**7. Discuss Copperfield Joint Operations Board "CJOB" meeting.** There was no action taken on this item.

**8. Review District Website and take any necessary action.** There was no action taken.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THE  
MEETING WAS ADJOURNED.

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The foregoing minutes were passed and approved by the Board of Directors on  
January 9, 2018

A handwritten signature in black ink, consisting of a large, stylized 'S' followed by several loops and a final vertical stroke.

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President, Board of Directors

ATTEST:

A handwritten signature in black ink, appearing to read 'Karen E. O'Connell' with a large, sweeping flourish at the end.

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Secretary, Board of Directors