

MINUTES OF MEETING OF BOARD OF DIRECTORS  
August 8, 2017

THE STATE OF TEXAS  
COUNTY OF HARRIS  
HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 162

The Board of Directors (the "Board") of Harris County Municipal Utility District No. 162 (the "District") met in regular session, open to the public, at the offices of H2O Consulting, 5870 Hwy 6, Houston, Texas 77084, on August 8, 2017 at 3:00 p.m.; whereupon the roll was called of the members of the Board, to-wit:

Penny Johnson, President  
Susan McClure, Vice President  
Steve Rickelman, Treasurer  
Karen Odell, Secretary  
John Parrish, Assistant Secretary

All members of the Board were present. Also attending all or parts of the meeting were Ms. Patty Rodriguez of Bob Leared Interests ("BLI"), tax assessor and collector for the District; Ms. Karrie Kay of Myrtle Cruz, Inc. ("MCI"), bookkeeper for the District; Mr. Chris Hoffman, Mr. Joshua Board and Mr. Chad King of H2O Consulting ("H2O"), operator of the District's facilities; Ms. Alene Efaw of BGE, Inc. ("BGE"), engineers for the District; and Ms. Erika Smiley of Norton Rose Fulbright US LLP ("NRF"), attorney for the District

The President called the meeting to order in accordance with notice posted pursuant to law, copies of Certificates of Posting of which are attached hereto as Exhibit "A" and the following business was transacted:

**1. Approve Minutes.** Consideration was given to the approval of the minutes of the regular meeting of July 11, 2017, a copy of which were previously distributed to the Board.

Upon motion by Director Parrish, seconded by Director McClure, after full discussion and the question being put to the Board, the Board voted unanimously to approve the minutes of the regular meeting of July 11, 2017, as presented.

**2. Review Bookkeeper's Report and authorize payment of bills.** Ms. Kay presented to and reviewed with the Board the Bookkeeper's Report, the Investment Report, the Operating Budget, the Cash Flow Comparison and the Energy Usage Report, copies of which are attached hereto as Exhibit "B."

Upon motion by Director Rickelman, seconded by Director Odell, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Bookkeeper's Report, to authorize payment of check nos. 5249 through 5264 from the Operating Account, each in the amounts, to the persons, and for the purposes described in the Bookkeeper's Report, and to approve the Investment Report.

**3. Review report by Tax Assessor and Collector's Report and authorize payment of certain bills.** Ms. Rodriguez presented to and reviewed with the Board the Tax Assessor and

Collector's Report, a copy of which is attached hereto as Exhibit "C." Ms. Rodriguez stated that the District has collected 98.03% of its 2016 taxes.

Ms. Rodriguez stated that Copperfield Athletics has not been in contact with BLI or the delinquent tax attorney.

Upon motion by Director McClure, seconded by Director Odell, after full discussion and the question being put to the Board, the Board voted unanimously to accept the Tax Assessor and Collector's Report, and to authorize payment of check nos. 1144 through 1149 from the Tax Account in the amounts, to the persons, and for the purposes described in the Tax Assessor and Collector's Report.

**4. Review and approve Operations Report and authorize repairs.** Mr. Board presented to and reviewed with the Board the Operations Report for the month of July 2017, a copy of which is attached hereto as Exhibit "D." Mr. Board reported that the District pumped 354,000 gallons of water and purchased 14,382,000 gallons of water from the West Harris Regional Water Authority ("WHCRWA") during the last period.

Mr. Board reported that the GST was inspected and H2O recommends the hatch be replaced at an estimated cost of \$4,000.

Upon motion by Director Parrish, seconded by Director Odell, after full discussion and the question being put to the Board, the Board voted unanimously to approve replacement of the GST hatch.

Mr. Board presented talking points for the automatic meter installation attached hereto as Exhibit "E." Discussion ensued.

Mr. Board reported on a two-inch tapline leak on West Road. He stated that the site has been restored and the job will be invoiced next month.

Mr. Board reported that there was a water main break on a shared line at Ridge Park. He stated that the site has been restored at a final cost of \$9,548.54 and the waterline is shared with HCMUD 208 which will be responsible for 42% of the cost.

Mr. Board reported that H2O has begun the annual valve water line survey in Northmead.

Mr. Board reported that H2O recommends that the District schedule testing commercial meters for accuracy. Discussion ensued regarding where to place the meters. Upon motion by Director McClure, seconded by Director Rickelman, after full discussion and the question being put to the Board, the Board voted unanimously to authorize testing the meters for the top five highest users.

Mr. Board reported that the sanitary sewer power point repair at 15634 High Field is complete at a final cost of \$6,500.00.

Mr. Board reported that H2O investigated a sewer backup on Pebble Lake and cleaned the District line at a final cost of \$1,587.43.

Mr. Board reported that the semi-annual line cleaning West Road to Windy Cove is being scheduled at an estimated cost of \$1,500.00.

Mr. Board reported that H2O is continuing lead and copper testing.

**5. Review Engineer's Report.** Ms. Efaw presented to and reviewed with the Board the Engineer's Report, a copy of which is attached hereto as Exhibit "F."

Ms. Efaw reported on the Sanitary Sewer Rehabilitation Southdown Village Section 1, stating that the project has been completed and all required materials testing passed.

Ms. Efaw reported on Water Plant Electrical Improvements, stating that BGE has started the design process for the improvements. She noted that the expected completion of plan design and agency approval is December 1, 2017.

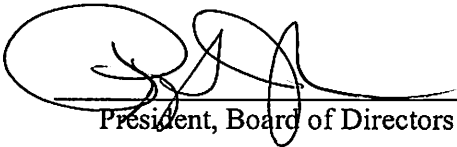
**6. Discuss Copperfield Joint Operations Board "CJOB" meeting.** Ms. McClure reviewed the Operations Report presented at the July CJOB meeting.

**7. Review District Website and take any necessary action.** There was no action taken.

THERE BEING NO FURTHER BUSINESS to come before the Board, the meeting was adjourned.

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The foregoing minutes were passed and approved by the Board of Directors on September 12, 2017.

  
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President, Board of Directors

ATTEST:  
  
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Secretary, Board of Directors