

HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 162
2011 ANNUAL CALENDAR OF EVENTS

- January 11, 2011** **Board of Directors meeting to:**
(1) Consider property tax exemptions
- By January 31, 2011* *File audit with State Information Depository*
- February 4-5, 2011* *AWBD Midwinter Conference in Galveston*
- February 8, 2011** **Board of Directors meeting to:**
(1) Approve Quarterly Investment Report
(2) Order Adopting Water Conservation Plan; Providing for Implementation and Enforcement Thereof; and Containing Other Provisions Related to the Subject
(3) Adopt Resolution Authorizing Additional Penalty on Delinquent Taxes Under Sections 33.07, 33.11 and 33.08, Tax Code
- March 8, 2011** **Board of Directors meeting to:**
- March 1, 2011* *Semiannual payment of debt service of District's outstanding bonds*
- April 12, 2011** **Board of Directors meeting to:**
(1) Authorize additional 20 % penalty on taxed, penalty and interest remaining delinquent on July 1, 2011
- May 1-June 1, 2011* *Tax Assessor and Collector to deliver notice of delinquency and penalty to taxpayers*
- May 10, 2011** **Board of Directors meeting to:**
(1) Approve Quarterly Investment Report
(2) Approve Consumer Confidence Report (*due to customers before July 1, 2011*)
- June 14, 2011** **Board of Directors meeting to:**
(1) Approve budget for fiscal year ending July 31, 2012
(2) Engage auditor for fiscal year ending July 31, 2011
(3) Review Ethics policy
- June 9-11, 2011* *AWBD Annual Conference in Fort Worth*
- By July 1, 2011* *Deliver Consumer Confidence Reports to customers*
- July 12, 2011** **Board of Directors meeting**
- August 9, 2011** **Board of Directors meeting to:**
(1) Approve quarterly investment report
(2) Review Investment Policy and accept related party disclosures

from bookkeeper/investment officer

September 1, 2011 *Semiannual payment of debt service on District's outstanding bonds*

September 13, 2011 **Board of Directors meeting to :**
(1) Renew District Insurance (expires 10-10-11)
(2) Indemnification of Directors
(3) Adopt Order Designating Officer to Calculate and Publish Tax Rate

October 11, 2011 **Board of Directors meeting to:**
(1) Adopt Order Setting Tax Rate and Levying Tax for 2011
(2) Approve Amended District Information Form
(if tax rate differs from prior year's tax rate)
Within seven days after change, attorney to file Amended District Information Form with the Texas Commission on Environmental Quality and in the Harris County Real Property Records.)
Renew Harris-Galveston Coastal Subsidence District Permit (12-01-11 to 11-30-12)

November 8, 2011 **Board of Directors meeting to:**
(1) Approve quarterly investment report
(2) Approve audit for fiscal year ended July 31, 2011
Within 135 days after close of fiscal year attorney will file audit with the TCEQ

December 9, 2011 **Board of Directors meeting**